

**Kanawha County Emergency Ambulance Authority  
Health & Wellness Clinic Board of Directors Meeting Minutes  
January 22, 2026**

A meeting of the KCEAA Health & Wellness Clinic Board of Directors took place at 10:00a.m. on Thursday, January 22, 2026, at KCEAA Central Office located at 601 Brooks Street, Charleston, WV.

**Board Members Present:**

Mr. Harry Miller                      Ms. Lillian Morris(zoom)                      Ms. Gail Pitchford(zoom)  
Mr. Rory Isaac(zoom)

**Board Members Absent:**

All members were in attendance.

**Staff:**

Ms. Monica Mason                      Ms. Jordan VanMeter                      Mr. Jason Wilson  
Mr. Jason Sergent                      Mr. John Shaheen(zoom)                      Dr. Dave Seidler  
Mr. Ethan Walker

**Call to Order:**

Mr. Harry Miller called the meeting to order.

**Approval of Minutes:**

**Motion made by Ms. Gail Pitchford, second by Ms. Lillian Morris, to approve the meeting minutes from November 20, 2025. The motion passed.**

**New Business:**

**Provider Update & Clinic Model Discussion- Monica Mason:**

- Reviewed that following Dr. Turley’s retirement in July, the two nurse practitioners have been covering his Monday and Thursday schedule. While they initially agreed to this arrangement on a temporary basis, they no longer wish to work the additional days. It was also reviewed that an advertisement was placed for an additional nurse practitioner, but there was no interest.
- Discussion regarding the clinic’s structure and hours. It was reviewed that a possible solution to staffing challenges and clinic efficiency would be to move clinic hours to Monday-Friday, 8:00 a.m. to 2:00 p.m. It was reviewed that the clinic was originally established to provide acute care and workers’ compensation visits and, over time, has transitioned into primary care. The current volume of primary care patients was reviewed, and there was discussion regarding the need to discontinue primary care services and return to the clinic’s original purpose. It was discussed that if a transition away from primary care were to occur, patients would be given adequate notice to find a new primary care provider. It was also reviewed that the Commission contributes funding toward the clinic so that its employees, the Sheriff’s Office, and Metro can utilize the clinic; therefore, conversations with them would be required prior to moving forward with any changes. The Board’s input was requested on how to proceed before initiating those discussions. Following further discussion and recommendations from the Board, a motion was made.

**Motion made by Mr. Rory Isaac, second by Ms. Gail Pitchford, to allow administration and Dr. Seidler to develop a plan to be presented to the Clinic Board to transition away from primary care. The motion passed.**

- It was noted that the plan would include discussions with the Commission, discontinuing acceptance of new primary care patients, ensuring current primary care patients receive adequate notice to find a new primary care provider in accordance with state guidelines, and working with legal counsel to provide the Commission with an updated document outlining the clinic's revised scope of services. There was also discussion regarding changing the clinic hours, and the Board stated that this falls within administration's purview and does not require Board approval.

**Old Business:**

**Clinic Volume-Monica Mason:**

- Reviewed clinic volume comparing 2024 to 2025. In 2024, the clinic volume was 1,250 visits, compared to 1,149 visits in 2025. It was reviewed that this decrease likely reflects fewer workers' compensation cases utilizing the clinic in 2025 and that Dr. Turley had been seeing patients for controlled substance management; following his departure, those patients transitioned to a new provider. It was noted that the change in volume is not alarming.

**Financial Report- John Shaheen:**

- The Board received a financial report specific to the clinic covering the fiscal year July 1, 2025, through June 30, 2026, for the six-month period ending December 31, 2025. There was a question regarding longevity, which was explained.

**Motion made by Ms. Gail Pitchford, second by Ms. Lillian Morris to accept the financial report. The motion passed.**

**Adjournment:**

**There being no further business, a motion was made by Mr. Rory Isaac, second by Ms. Lillian Morris, to adjourn the meeting. The motion passed.**

Respectfully submitted:



Ethan Walker